



DEPARTMENT OF PUBLIC WORKS

People serving people.

Robert Beaumont
DIRECTOR

September 11, 2013

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MERA Executive Board
95 Rowland Way
Novato, CA 94945

Re: MERA Barnabe Utility Communications Building Repair

Dear Directors,

Accounting

The MERA Barnabe radio site has a 10' x 15' utility communications building which houses all the MERA system equipment at the site. During scheduled preventative maintenance visits to check the equipment inside the building it became apparent that the floor has deteriorated and the roof is leaking.

Airport

Building Maintenance

Capital Projects

We recommend that MERA a project be undertaken that includes: installation of new membrane and vent covers on the roof; repairing damaged flooring; installing new floor tiles; caulking exterior joints, seams, and penetrations; and paint the building to match the existing color.

Certified Unified Program Agency (CUPA)

Communications Maintenance

It is recommended that MERA approve the building repairs for the Barnabe Utility Communications Building, estimated at approximately \$30,000.

County Garage

Disability Access

Very truly yours,

Engineering & Survey

Craig Tackabery
MERA Operations Officer

Flood Control & Water Resources

Land Development

Purchasing

Real Estate

Reprographic Services

Road Maintenance

Stormwater Program

Transportation & Traffic Operations

Waste Management