

**MARIN EMERGENCY RADIO AUTHORITY**

c/o Novato Fire Protection District  
95 Rowland Way, Novato, CA 94945  
PHONE: (415) 878-2690 FAX: (415) 878-2660  
WWW.MERAONLINE.ORG

**DATE:** May 8, 2013  
**TO:** MERA Executive Board  
**FROM:** Maureen Cassingham, Executive Officer  
**SUBJECT:** AGENDA ITEM **B-2**: PROPOSED FY13-14 TECHNICAL SERVICES AGREEMENT BETWEEN MERA AND COUNTY OF MARIN

---

Recommended Action: Recommend Governing Board approval of the Proposed FY13-14 Technical Services Agreement between MERA and County of Marin.

Background: Type and cost of services provided to be provided in the proposed annual Technical Services Agreement are as follows (Note – FY 11-12 and FY 12-13 Technical Services budget columns and % Variance have been added for comparison purposes):

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>% Variance</u>	<u>FY 13-14</u>	<u>% Variance</u>
A. Training (Not to Exceed)	\$ 30,000	\$ 30,000	0.0	\$ 30,000	+3.3
B. Technical Services (Not to Exceed)	100,000	100,000	0.0	100,000	0.0
C. Administrative Costs (Fixed Amount)	88,920	150,042	+68.7	155,000	+3.3

Heretofore, this agreement was for a three-year period. At the direction of the Executive Committee in May 2012, the agreement term was reduced to one year to permit annual cost and service reviews and better address under/over cost recovery for both parties.

**ATTACHMENT:**  
Proposed FY13-14 Technical Services Agreement between MERA and County of Marin