

MARIN EMERGENCY RADIO AUTHORITY

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DATE: February 27, 2013
TO: MERA Finance Committee
FROM: Maureen Cassingham, Executive Officer
SUBJECT: AGENDA ITEM **D**: REPORT ON MERA PARCEL TAX STUDY

Recommended Action: Receive and file this Report on the MERA Parcel Tax Study and recommend the Executive Board approve a contract with the proposed consultants at their March 13, 2013 meeting.

Background: On January 16, 2013, the MERA Governing Board, upon recommendations from the Finance Committee and Outreach Subcommittees, authorized continued development of a financing plan for a Next Generation Communications System which includes consideration of a possible parcel tax as a revenue source.

Finance Committee Vice Chair Gaffney and I developed the attached Request for Proposals from qualified firms to undertake a County-wide parcel tax study for MERA. This RFP was sent to four consultants on February 13 with a submission deadline of February 26, 2013.

Firms included NBS Government Finance, Wulff, Hansen & Co., David Taussig & Associates and GHD, Inc.

At your February 27 meeting, the Finance Committee will be provided a summary of the proposals received along with their respective fees.

ATTACHMENT: MERA Parcel Tax Study – Request for Proposals