

MARIN EMERGENCY RADIO AUTHORITY

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MEMORANDUM

DATE: December 12, 2012

TO: MERA Executive Board

FROM: Maureen Cassingham, Executive Officer

SUBJECT: AGENDA ITEM **C-2**:GOVERNING BOARD MEMBERS AND ALTERNATES
AND EXECUTIVE BOARD MEMBERS -
RECOGNITION POLICY AND BUDGET

Recommended Action: Continue the past practice of approving Resolutions of Commendation acknowledging MERA Governing Board Members and Alternates and Executive Board Members' service upon retirement or resignation at no increase in MERA's Operating Budget.

Background: MERA currently has no formal recognition policy for member service to the Authority. Over the last five years, departing members and staff have been recognized either in Committee and Board minutes, separate resolutions or by personal contributions to farewell events and plaques. Former MERA President Revere had requested Governing Board consideration of a formal policy on this, including establishing criteria for recognition (e.g., length of service, outstanding contributions to projects, etc.) and creation of a budget for plaques or framed resolutions.

Given MERA's limited resources and the need for equitably recognizing special contributions and service to the Authority, frameable Resolutions of Commendation provide appropriate and cost-effective recognition of services from this public agency.