

DEPARTMENT OF PUBLIC WORKS

People serving people.

Robert Beaumont
DIRECTOR

November 14, 2012

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MERA Executive Board
95 Rowland Way
Novato, CA 94945

Re: Requests for Waiver of Radio Moratorium

- Marin County Probation Department
- City of Sausalito Police Department

Dear Directors:

On December 14, 2011, the MERA Board approved an Additional Radios Policy and Procedures for additional radio requests. The above entities are requesting the addition of the following radios:

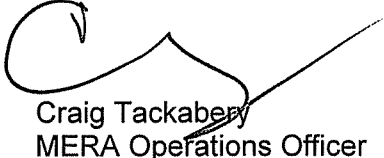
Marin County Probation Department	15
City of Sausalito Police Department	2

These requests were vetted through the Operations Issues Work Group, and were found to be consistent with the above policy. Operational concerns that were identified are being addressed on an individual basis. At this time, these additional radios should not have a significant negative impact on day to day operations of the MERA system.

The Additional Radios Policy and Procedures requires the entity to pay for these radios and all costs associated with programming and alignment. In addition, training is recommended for all users before the radios are released for use, based on the end user curriculum approved by MERA. Training can be provided by the entity if they have an approved trainer on staff, or provided by Marin County staff with all costs borne by the entity.

As outlined above, the waiver of the radio moratorium for this request, for 17 radios total, is recommended.

Very truly yours,



Craig Tackabery
MERA Operations Officer

Attachments

- Accounting
- Airport
- Building Maintenance
- Capital Projects
- Certified Unified Program Agency (CUPA)
- Communications Maintenance
- County Garage
- Disability Access
- Engineering & Survey
- Flood Control & Water Resources
- Land Development
- Purchasing
- Real Estate
- Reprographic Services
- Road Maintenance
- Stormwater Program
- Transportation & Traffic Operations
- Waste Management



Marin Emergency Radio Authority (MERA)
 C/O Novato Fire Protection District
 95 Rowland Way
 Novato CA 94945

Re: Moratorium exemption request for the Marin Probation Department

The Marin County Probation Department respectfully requests an exemption to the moratorium to add fifteen (15) additional MERA radios to support our growing staff and increased field activities.

Over the past year, MERA has approved two exemptions to the moratorium for Probation adding another 20 radios to our department bringing our allocation up to 38 radios. This increase in our radios to date has allowed us to assign all High-Risk field staff a dedicated radio and increase the number available to our Adult Medium Risk and Juvenile Supervision Officers and related management staff.

With an additional 15 radios, the Probation Department will be able to allocate radios to all staff with field responsibility as follows:

- 22 radios to the existing Medium and High Risk Officers in the Adult Division
- 4 to staff to be hired in the next three months for the Adult division
- 5 to specific Management staff in the Adult Division
- 8 to Juvenile Hall to support the increasing number of transports
- 10 to the Supervision staff of Juvenile Services
- 2 to Management of Juvenile Services
- 1 for the Juvenile Court Officer

Due to our increased field presence and use of radios we are now being dispatched by MCSO and rely on the MERA system for the safety and security of our officers. By assigning radios to each officer, dispatch is better able to identify the person requesting assistance more. Also, caseloads in the Adult division are increasingly scoring high on a risk scale resulting in a growing field staff working in conjunction with other local law enforcement agencies. In addition increasing risk scores and complexities in Juvenile cases have increased the number of transports and the need for Juvenile staff to be assigned a dedicated radio.

The radios we are requesting are vital to our work. All field ready staff have attended the MERA end user training. New staff will have MERA training as part of the field readiness regimen.

Thank you for your consideration,

Michael Daly
 Michael Daly
 Chief Probation Officer
 Marin County Probation Department

Michael D. Daly
 CHIEF PROBATION OFFICER

Mariano Zamudio
 CHIEF DEPUTY
 PROBATION OFFICER

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SAUSALITO POLICE DEPARTMENT

Jennifer Tejada
Chief of Police

September 26, 2012

Executive Committee
Marin Emergency Radio Authority
3501 Civic Center Drive
San Rafael, CA 94903

RE: Request to Add MERA Radios

Dear Executive Committee,

The Sausalito Police Department has implemented a Reserve Officer program and is requesting the addition of two XTS5000 portable radios to our inventory. The Sausalito Police Department currently issues portable radios to our full-time sworn officers and parking staff. These additional radios will allow our reserve officers to assist in special events such as the Sausalito Art Festival, 4th of July Parade, and any future America's Cup events.

The Sausalito Police Department expects a minimal impact to the MERA system with the addition of these portable radios. Generally, reserve officers work approximately 20 to 24 hours per month.

Please consider this request for the programming of two additional portable radios. If you have any questions, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Kurtis M. Skoog".

Kurtis Skoog
Lieutenant, Support Services

Jennifer Tejada
CHIEF OF POLICE