

**MARIN EMERGENCY RADIO AUTHORITY**

c/o Novato Fire Protection District  
95 Rowland Way, Novato, CA 94945  
PHONE: (415) 878-2690 FAX: (415) 878-2660

**MEMORANDUM**

**DATE:** May 18, 2011  
**TO:** MERA Board of Directors  
**FROM:** Maureen Cassingham, Executive Officer  
**SUBJECT:** AGENDA ITEM **C-5**: PROPOSED RESOLUTION OF THE GOVERNING BOARD OF THE MARIN EMERGENCY RADIO AUTHORITY ADOPTING A REVISED CONFLICT OF INTEREST CODE

---

**Recommended Action:** As recommended by the Executive Committee, approve the proposed Resolution Adopting a Revised Conflict of Interest Code, as presented.

**Background:** The MERA Board approved a Resolution adopting a Conflict of Interest Code on June 5, 2008. The Code requires Board Members, Alternates, General Counsel and Consultants to submit statements of economic interests. Some Members of the Executive Committee are neither MERA Board Members nor Alternates.

Since voting and nonvoting Executive Committee Members affect Committee recommendations and ultimately Board actions, it is recommended that they be required to submit statements of economic interests like Board Members and Alternates. The attached Resolution provides for this change.

**ATTACHMENT:** Resolution of the Governing Board of the Marin Emergency Radio Authority – Adopting a Revised Conflict of Interest Code