

**MARIN EMERGENCY RADIO AUTHORITY**

c/o Novato Fire Protection District  
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**MEMORANDUM**

**DATE:** July 14, 2010  
**TO:** MERA Executive Committee  
**FROM:** Maureen Cassingham, Executive Officer  
**SUBJECT:** AGENDA ITEM **A-4**: PROPOSED MERA RISK MANAGEMENT  
POLICY AND PROCEDURES

Recommended Action: Recommend Board adoption of the proposed MERA Risk Management Policy and Procedures.

Background: The MERA Finance Committee reviewed the attached Risk Management Policy and Procedures and has submitted same for the Executive Committee's recommendation to the Board.

Once adopted by the Board, this document will be posted on MERA's website (meraonline.org) for member, staff, and public reference.

**ATTACHMENT:** Proposed MERA Risk Management Policy and Procedures