

**MARIN EMERGENCY RADIO AUTHORITY**

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**MEMORANDUM**

**DATE:** September 9, 2009

**TO:** MERA Executive Committee

**FROM:** Maureen Cassingham, Executive Officer

**SUBJECT:** AGENDA ITEM A-3: ENVIRONMENTAL CONSULTATION SERVICES CONTRACT ADDENDUM NO. 1 WITH PES ENVIRONMENTAL, INC. – FORBES RESERVOIR DEMOLITION PROJECT

Recommended Action: Approve the attached Addendum No. 1 to MERA's Environmental Consultation Services contract in the amount of \$14,925 due to additional costs incurred to complete the Forbes Reservoir Demolition Project and authorize the Executive Officer to execute same.

Background: On December 17, 2008, the MERA Board approved an environmental consultation services contract, in the amount of \$20,000, with PES Environmental, Inc., to assist MERA in abating the abandoned County radio facilities at the MMWD Forbes Hill Reservoir and remediating the site. On May 20, 2009, the MERA Board awarded the demolition contract, in the amount of \$23,475, to Ryan Engineering, Inc., to remove those facilities and site debris. One \$2,500 change order was approved administratively to address concealed conditions of the old concrete tower footings which required special equipment to demolish. Ryan's total contract costs are \$25,975. The approved budget for the project is \$70,000 (\$50,000 estimated demolition costs and \$20,000 for environmental consultation services).

Due to the need for additional services from PES (see attached additional scope of work) and time required to complete the project (nearly 10 months), a contract addendum is required to cover additional PES costs in the amount of \$14,925, leaving a project budget balance of \$9,600.

ATTACHMENT: Additional Scope of Work and Fee Estimate – PES Environmental, Inc.