

MARIN EMERGENCY RADIO AUTHORITY
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MEMORANDUM

DATE: December 17, 2008
TO: MERA Board of Directors
FROM: Maureen Cassingham, Executive Officer
SUBJECT: AGENDA ITEM C: NOMINATION OF OFFICERS FOR MERA BOARD
(PRESIDENT AND VICE PRESIDENT)

Recommended Action: Approve the recommendation of the Executive Committee to nominate Steve Kinsey and Ken Nordhoff as President and Vice President of the MERA Board respectively.

Background: Per Article 7.3, Executive Committee of the Joint Powers Authority, “The Executive Committee, shall be responsible to the Board for the following: “. . . ; and nominating officers for the MERA Board (President and Vice President).” The Board then elects by majority vote these two officers. While updating the MERA Board and Executive Committee lists and cross-checking with the MERA JPA document, the nomination process came to my attention. I have not been able to determine when this process was last undertaken. Given MERA Vice President Dan Keen’s departure from his position as City Manager of Novato, the timing was appropriate for the Executive Committee to nominate officers. On December 10, 2008, the Executive Committee unanimously nominated Steve Kinsey and Ken Nordhoff as President and Vice President of the MERA Board respectively.

ATTACHMENT: Board List