

**MARIN EMERGENCY RADIO AUTHORITY**

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**MEMORANDUM**

**DATE:**            December 3, 2007  
**TO:**              MERA Executive Committee  
**FROM:**          Michael Garvey, Interim Executive Officer *MPG*  
**SUBJECT:**      AGENDA ITEM F: CONTRACT FOR ANNUAL AUDIT

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Recommended Action: I respectfully suggest the Executive Committee recommend that the Board authorize the Chair to execute the contract with Maher Accountancy to complete the annual audit for fiscal year ending June 30, 2007.

Background:

Attached is a copy of a proposal from Maher Accountancy to conduct the FY 2006-07 MERA annual audit. The figure posed seems reasonable and is within the approved budget for this service. Maher conducted last year's audit and performed well. As auditing is a professional service, a formal bid process is neither required nor recommended.