

MARIN EMERGENCY RADIO AUTHORITY

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MEMORANDUM

DATE: May 17, 2006
TO: MERA Executive Committee
FROM: Martin J. Nichols, Executive Officer
SUBJECT: AGENDA ITEM E: PROPOSED FY 2006-07 MERA OPERATING BUDGET

Recommended Action: Recommend a proposed MERA operating budget for FY 2006-07.

The major changes to our FY 2006-07 operating budget are summarized below:

New County Maintenance Agreement	\$378,000
Contributions to Maintenance and Replacement Funds	<u>200,000</u>
	\$578,000

The proposed operating budget is \$585,300 more than the current year's budget.

MEMORANDUM

Final Budget	Projected	Recommended	
FY 2005-06	Expenditure	Budget	Difference
		FY 2006-07	
\$1,121,900	\$1,115,991	\$1,707,200	\$585,300

Policy Issue: Should MERA defer the \$200,000 contribution to the maintenance and replacement funds to FY 2007-08, where the County Maintenance Agreement cost will drop to about \$550,000 (\$678,000 in FY 2006-07)?

LINE ITEM DETAIL – RECOMMENDED MERA BUDGET – FY 2006-07

Expenditures:

Code	Object	Final Budget FY 2005-06	Projected Expenditure	Recommended Budget FY 2006-07	Difference
2059	General Insurance	\$ 22,000	\$ 28,301	\$ 36,800	\$ 14,800
2096	Site Maintenance	20,000	4,000	30,000	10,000
2117	County System Maint.	300,000	385,000	678,000	378,000
2133	Office Supplies	1,000	100	500	(500)
2246	Rent	234,600	241,000	280,000	45,400
2389	Miscellaneous Expenses	10,000	25,000	25,000	15,000
2533	Contract Services	282,000	299,300	272,400	(9,600)
2534	Telephone Services	7,000	3,500	3,600	(3,400)
2713	Legal Expenses	100,000	12,000	50,000	(50,000)
2717	Account/Audit	16,000	15,650	20,000	4,000
2733	Utilities	79,300	52,140	60,900	(18,400)
6991	General Contingencies	50,000	50,000	250,000	200,000
TOTAL BUDGET		<u>\$1,121,900</u>	<u>\$1,115,991</u>	<u>\$1,707,200</u>	<u>(\$585,300)</u>

TOTAL RECOMMENDED BUDGET:

Revenues:

Item	Final Budget FY 2005-06	Estimated Receipts	Recommended Budget 2006-07	Difference
1. Member Contributions	\$1,121,900	\$1,121,900	\$1,707,200	\$585,300

EXHIBIT A

NERA Proposed Operating Budget Detail

FY 2006-07

		Final Budget FY 2005-06	Estimated Expenditures	Recommended Budget FY 2006-07
Site Rental				
2246	Mt. Burdell	\$73,000	\$73,146	\$77,800
	Big Rock	69,300	68,916	73,000
	San Pedro	41,800	41,664	44,000
	Bay Hill	22,100	22,533	24,000
	Sonoma	6,700	6,300	6,700
	Bolinas	12,000	0	30,000
	Mt. Tam	9,700	11,609	12,200
	MobileMini	0	4,227	4,400
	TOTAL RENT	\$234,600	\$228,395	\$234,600
Contract Services				
2533	Executive Director	\$102,000	\$102,000	\$75,000
	Project Engineer	155,000	155,000	155,000
	Planning Consultant	20,000	25,000	25,000
	RF Consultant	5,000	0	5,000
	Marin.org	0	1,100	1,200
	Frequencies Consultant	0	15,000	10,000
	Landscaping	0	1,200	1,200
	TOTAL CONTRACT	\$282,000	\$299,300	\$272,400
Legal Expenses				
2713	General Counsel	\$ 50,000	\$12,000	\$50,000
	Other Counsel	0	0	0
	EIR Counsel	50,000	0	0
	TOTAL LEGAL	\$100,000	\$12,000	\$50,000

EXHIBIT A

Utilities		Final Budget FY 2005-06	Estimated Expenditures	Recommended Budget FY 2006-07
2733	Mt. Vision	\$6,200	\$6,048	6,400
	Big Rock	10,200	8,746	9,200
	Mt. Barnabe	6,500	7,453	7,800
	Dollar Hill	5,700	5,500	5,800
	Forbes Hill	6,300	5,881	6,200
	Tiburon	6,500	6,209	6,500
	San Pedro	4,700	3,870	4,100
	Bay Hill	10,000	3,735	3,900
	Mill Valley	2,300	0	0
	Mill Valley Microwave	2,400	0	0
	Sonoma	4,800	3,598	3,800
	Bolinas	6,900	0	6,000
	Mt. Tam	2,000	0	0
	Propane/Diesel	4,800	1,100	1,200
	TOTAL UTILITIES	\$79,300	\$52,140	\$60,900

EXHIBIT B

MEMBER CONTRIBUTION

<u>Agency</u>	Proposed Billings for FY 2006-07				
	Committee Agreed Formula	5% Entry	95% Formula	Total Per Jursid.	Total Per Agency
Belvedere PD	0.570%	\$ 3,283	\$ 9,244	\$ 12,528	\$ 16,420
Belvedere PW	0.240%		\$ 3,892	\$ 3,892	
Bolinas FPD	0.417%	\$ 3,283	\$ 6,763	\$ 10,046	\$ 10,046
College of Marin	0.178%	\$ 3,283	\$ 2,887	\$ 6,170	\$ 6,170
Corte Madera FD	0.852%	\$ 3,283	\$ 13,818	\$ 17,101	\$ 24,318
Corte Madera PW	0.445%		\$ 7,217	\$ 7,217	
Fairfax PD	1.509%	\$ 3,283	\$ 24,474	\$ 27,757	\$ 34,179
Fairfax PW	0.396%		\$ 6,422	\$ 6,422	
Inverness PUD	0.322%	\$ 3,283	\$ 5,222	\$ 8,505	\$ 8,505
Kentfield FPD	0.652%	\$ 3,283	\$ 10,574	\$ 13,857	\$ 13,857
Larkspur FD	1.060%	\$ 3,283	\$ 17,192	\$ 20,475	\$ 29,038
Larkspur PW	0.528%		\$ 8,563	\$ 8,563	
Marin County FD	7.134%		\$ 115,702	\$ 115,702	\$ 595,401
Marin County Others ***	0.000%		\$ -	\$ -	
Marin County PW	4.321%		\$ 70,080	\$ 70,080	
Marin County SO	25.054%	\$ 3,283	\$ 406,336	\$ 409,619	
Marin County Transit	0.847%	\$ 3,283	\$ 13,737	\$ 17,020	\$ 17,020
Marinwood CSD (Fire)	0.539%	\$ 3,283	\$ 8,742	\$ 12,025	\$ 15,139
Marinwood CSD (LM)	0.192%		\$ 3,114	\$ 3,114	
Mill Valley FD	1.243%	\$ 3,283	\$ 20,159	\$ 23,443	\$ 77,612
Mill Valley PD	2.739%		\$ 44,422	\$ 44,422	
Mill Valley PW	0.601%		\$ 9,747	\$ 9,747	
MMWD	0.237%	\$ 3,283	\$ 3,844	\$ 7,127	\$ 7,127
Novato FPD	5.431%	\$ 3,283	\$ 88,082	\$ 91,365	\$ 91,365
Novato PD	9.892%	\$ 3,283	\$ 160,432	\$ 163,715	\$ 192,811
Novato PW	1.794%		\$ 29,096	\$ 29,096	
Ross PD & FD	0.794%	\$ 3,283	\$ 12,877	\$ 16,160	\$ 16,160
Ross Valley Fire	1.660%	\$ 3,283	\$ 26,923	\$ 30,206	\$ 30,206
San Anselmo PD	2.405%	\$ 3,283	\$ 39,005	\$ 42,288	\$ 51,144
San Anselmo PW	0.546%		\$ 8,855	\$ 8,855	
San Rafael FD	4.102%		\$ 66,528	\$ 66,528	\$ 253,809
San Rafael PD	9.600%	\$ 3,283	\$ 155,697	\$ 158,980	
San Rafael PW	1.745%		\$ 28,301	\$ 28,301	
Sausalito FD	0.739%		\$ 11,985	\$ 11,985	\$ 46,554
Sausalito PD	1.529%	\$ 3,283	\$ 24,798	\$ 28,081	
Sausalito PW	0.400%		\$ 6,487	\$ 6,487	
Skywalker Ranch	0.180%	\$ 3,283	\$ 2,919	\$ 6,202	\$ 6,202
Southern Marin FPD	1.599%	\$ 3,283	\$ 25,933	\$ 29,216	\$ 29,216
Stinson Beach FPD	0.356%	\$ 3,283	\$ 5,774	\$ 9,057	\$ 9,057
Tiburon FPD	1.052%	\$ 3,283	\$ 17,062	\$ 20,345	\$ 20,345
Tiburon PD	1.738%	\$ 3,283	\$ 28,188	\$ 31,471	\$ 38,509
Tiburon PW	0.434%		\$ 7,039	\$ 7,039	
Twin Cities PD	3.928%	\$ 3,283	\$ 63,706	\$ 66,989	\$ 66,989
Hospitals			\$ -	\$ -	
So. Marin Paramedic (SMEMPS)			\$ -	\$ -	
TOTALS	100.000%	\$ 85,360	\$ 1,621,840	\$ 1,707,200	1,707,200

